

भारतीय प्रौद्योगिकी संस्थान (भारतीय खनि विद्यापीठ), धनबाद
Indian Institute of Technology (Indian School of Mines), Dhanbad

No. DT/95 (7)
March 29, 2022

OFFICE ORDER

Sub: Providing of new Medical Books to the beneficiaries of IIT (ISM), Dhanbad

This institute vide Office Memorandums dated 07/12/2021, 13/01/2022, 07/03/2022 and email dated 15/03/2022 has requested all employees and pensioners to submit their fresh applications along with requisite documents, if any, for getting new medical books.

However, it has been observed that a number of employees/pensioners have still not submitted their fresh applications for getting new medical books. All such employees/pensioners are requested to complete the necessary formalities to get new medical books from the O/o Dean (Faculty) in case of teaching employees/pensioners; and from the Establishment Section in case of non-teaching employees/pensioners by **31/03/2022(Thursday)**.

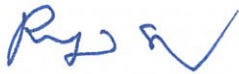
In this matter, it is also informed that all such employees/pensioners, who do not get new medical books by 07.04.2022, will have consultation facilities with the Doctors at the Health Centre w.e.f 08.04.2022. However, such employees/pensioners will not be provided medicines by the Health Centre, and the cost of medicines will also not be reimbursed w.e.f **08/04/2022**, except emergency cases.

Forms for serving teaching and non-teaching employees and their dependents.

<https://people.iitism.ac.in/~download/form-emp/Serving%20Employees%20Medical%20Form.pdf>

Forms for retired teaching and non-teaching employees / family pensioners and their dependents.

<https://people.iitism.ac.in/~download/form-emp/Pensioner's%20Medical%20Form.pdf>



Prof. Rajiv Shekhar
Director

To:

All Employees and Pensioners